

South Edmonton Alliance Church

Short Term Missions Subsidy Application Form

PERSONAL INFORMATION			
Last Name:		First Name:	
Chinese Name:		Gender:	<input type="checkbox"/> M <input type="checkbox"/> F
Address:			
Telephone:	<i>Home:</i>	<i>Cellular</i>	<i>Work:</i>
Email:			
Social Insurance Number:			
Are you a born again Christian? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you a member of SEAC? <input type="checkbox"/> Yes <input type="checkbox"/> No			
How long you have been attending SEAC and which group do you usually attend?			
Group:		Years:	
In what capacity have you served in our church and how long have you been in that role?			

INFORMATION ABOUT THE SHORT TERM MISSIONS OPPORTUNITY			
Name of missions organization:			
Name of team leader:			
Team leader contact phone number:			
Dates:	From:	To:	
Reasons for joining this missions organization:			
Transportation:		\$	
Set Costs (set by missions organization):		\$	
Other Costs (itemized list attached):		\$	
Total Costs:		\$	
Amount Requested:		\$	

FINANCIAL INFORMATION	
Provided by yourself:	\$
Pledged by friends or family:	\$
Other financial aid:	\$
Total of Other Sources of Funding:	\$

Applicant's Signature

Date

For Office Use Only	
<input type="checkbox"/> Letter of recommendation received.	
<input type="checkbox"/> Approved for \$_____	<input type="checkbox"/> Disapproved

Subsidy Policies

Purpose

The STM Fund is set up to encourage the brothers and sisters of South Edmonton Alliance Church who desire to become more involved with missions by participating in short-term missions projects to not be deterred by their financial needs.

Screening Process

1. An applicant to this fund must provide the following at least 3 months prior to the date the funds are needed:
 - A letter of endorsement by one of the spiritual leaders of South Edmonton Alliance Church (e.g. pastoral staff, board member, fellowship counselor, Sunday school teacher, etc.) that the applicant has displayed a learning attitude and an evident interest in the area of missions, or would benefit from exposure to the missions project.
 - A completed application form for a particular Short -Term Missions Project.
 - A completed application form for STM Subsidies. (A list of past ministry involvement. The reason for this application, e.g. financial need, seeking a tangible affirmation from the church, etc.)
2. A screening committee, set up by the Missions Committee, will review the documents and recommend a course of action to the Missions Committee.
3. The Missions Committee will review the recommendations and make a decision on the course of action that will be taken. This will be referred to the Board of SEAC for final approval. The Missions Committee will communicate the Board's decision to the applicant. Funds will be disbursed when needed.

General Guidelines

- Each application will be dealt with on a case-by-case basis.
- Subsidies shall not exceed 50% of the overall costs incurred by participants in the short-term missions opportunities, up to a maximum of \$1000 for every two years.
- Subsidies will not cover the cost of any side trips prior to or after the actual missions trip.
- All subsidies are subject to the availability of funds and the number of applicants.
- Subsidies are given to SEAC members and adherents only.
- Upon return, applicants may be asked to share their experience in the church.