

SEAC POLICY FOR CONFERENCE & SHORT-TERM MISSION SUBSIDY

RATIONALE

A limited number of Conference & Short Term Mission Subsidies are available each year to promote Christian learning, leadership development, missions awareness and biblical studies for the members of the South Edmonton Alliance Church.

Applicants will meet the following criteria:

1. A SEAC adherent or a member of the SEAC in good standing;
2. Demonstrated financial need;
3. Not having attended repeatedly the same conference on a scholarship in the last 2 years;
4. Recommended by the senior pastor and/or the pastoral team;
5. Submit a written report after the conference to the senior pastor and/or the pastoral team and be available to share the learning experience, if required.

Preference will be given to applicants that have made a commitment to serve in full-time capacity or a SEAC member. All applications will be reviewed and approved by the Board of Elders. Subsidies will be directed based on the above criteria.

WHAT DOES THE SUBSIDY COVER?

Conference Subsidies cover registration fees, accommodation and transportation expenses. Conference materials, entertainment and meals (other than the ones provided by the conference) will not be covered. Receipts must be submitted for allowable expenses on a form that will be provided. The subsidy is subject to availability of funds and can only be requesting for up to 50% of the conference application fee.

COMPLETING THE APPLICATION FORM

There are two parts to the application process – completing an application for the subsidy and proof of paid conference expenses.

1. Application form
Please complete the attached application form or download it from www.seachurch.ca. Submit the form to the senior pastor no later than 45 days prior to the conference.
2. Proof of paid conference expense
Submit photocopy of your paid conference registration and travel expenses (if applicable). If traveling, only the least expensive option will be eligible for subsidy.

SEAC CONFERENCE OR STM SUBSIDY APPLICATION

Name: _____ Gender: M / F
Address: _____
Postal Code: _____
Phone: _____ Email: _____

Are you a member of the SEAC? Yes / No

Which fellowship or small group are you attending? _____

In what capacity have you served in SEAC?

Name of the Conference you'll be attending: _____

Location: _____ Conference date: _____

Total fees required (please itemize):

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____

Total subsidy you are applying: \$ _____

----- Church Use Only -----

Application received on: _____

Date of Board Meeting: _____

Approved \$ _____ / Disapproved